



# Mental Health First Aid Canada Instructor Agreement



This agreement made the \_\_\_\_\_ day of \_\_\_\_\_, 2010

In consideration of my being provided training by the Mental Health Commission of Canada (MHCC) as an Instructor in the Mental Health First Aid (MHFA) Canada program (the "Program"), I agree that:

1. None of the documents, manuals, books, information or other materials provided to me in the course of my training or at any other time that relate to the Program (the "Materials") may be reproduced in any form, in whole or in part, without the express written permission of the AHS, Betty Ann Kitchener and Anthony Francis Jorm ("the Copyright Holders").
2. The Materials may not be amended or varied in any manner without the express written permission of the Copyright Holders. I acknowledge that this restriction is essential to maintain the integrity of the Program and the Materials.
3. I acknowledge that unauthorized variations to the Materials could lead to adverse effects on the Program participants, and I hereby indemnify the Copyright Holders from any actions, proceedings, suits or liability that may arise or be suffered by them by virtue of my unauthorized alteration of the Materials.
4. The Copyright Holders shall not be liable for any of my actions, errors or omissions in delivering the Program.
5. I will take out and maintain either comprehensive general liability insurance as a private contractor or I will be employed by an employer having comprehensive general liability insurance in an amount not less than Two Million (\$2,000,000) per occurrence, which covers my activities as an instructor.
6. I will only provide the MHFA Canada certificate to participants after they have attended the full 12-hour course and met all other requirements of the Program.
7. I will not deviate from conducting the MHFA Canada course as a full 12-hour course.
8. I will send to MHFA Canada, within 7 days of completion of each MHFA Canada course, copies of all evaluations, as well as the class roster and attendance sheets from such course.
9. I acknowledge that I will be considered a provisional instructor until such time as I have delivered the Program three times. If concerns arise from evaluations and/or other feedback, the provisional period may be extended or my status as a certified instructor may be suspended or revoked.
10. To maintain certification, I must deliver the Program at least three times per year and attend the annual refresher course at least once every three years.
11. I will either retain or return any Materials provided to me by the Copyright Holders, but will not sell or otherwise transfer such materials to any third party. Only authorized Program instructors may use the Materials provided.
12. I acknowledge that I will have reasonable access to the MHFA Canada team for support and coaching.
13. Using the processes established by MHFA Canada, it is my responsibility to keep informed about new Program developments and to communicate my updated contact information.

***In witness where of the parties have hereinto executed this agreement as of the day and year noted.***

Instructor Name \_\_\_\_\_  
(Please Print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_